

Michigan Public Safety Frequency Advisory Committee
Meeting Minutes
March 20, 2014
4000 Collins Rd, Lansing, MI

Member Attendance

Member	Affiliation	Present	Excused	Absent
Keith Bradshaw – Chairperson	MI APCO- Frequency Advisor	X		
Dale Berry – Vice Chairperson	MI Association of Ambulances	X		
Patricia Coates – Secretary	MI APCO	X		
Brent Williams	MI APCO-Alternate Frequency Advisor	X		
Mel Maier	MI Sheriff’s Association	X		
Dan Robinson	State of MI – DNR		X	
Thomas Briggs	MI Department of Transportation	X		
Steve DeWitt	MI Association of Chiefs of Police			X
Mark Jongekrijg	MI APCO	X		
Rick Martin	State of MI – MSP	X		
Kasey Mlujeak	State of MI – Corrections	X		
Bill Nelson	MI Association of Fire Chiefs		X	
Joe Turner	MI Municipal League		X	
Kathy Vosburg	MI Association of Counties		X	
Mark Sandberg	State of MI – MPSCS	X		
Catherine Henning	State of MI – MPSCS (Alt)	X		

Other Attendees

Tobeehi Oploeme	State of MI – MPSCS
Jim Jarvis	Department of Homeland Security
Stephon Murphy	Oakland County

I. Call to Order

The meeting was called to order by Mr. Bradshaw at 10:04 AM

II. Introductions

Attendees introduced themselves.

III. Approval of Agenda

Mr. Bradshaw requested the addition of an item under Old Business, “policy book”. **Motion** by Jongekrijg, supported by Maier, to approve the agenda as amended. Motion carried unanimously.

IV. Approval of the Minutes of the January 9, 2014 meeting.

Motion by Berry, supported by Maier, to approve the minutes as presented. Motion carried unanimously.

V. Applications

A. Old Applications

1. Wayne/Westland Simulcast

Mr. Bradshaw confirmed that Wayne/Westland did cancel the licenses and returned the frequencies to the pool as required by the contingent MPSFAC approval at the last meeting.

2. No other old applications

B. New Applications

1. **State of MI – Alpena Site – 851.1000**

Mr. Bradshaw stated that the contours are acceptable and recommended approval. **Motion** by Berry, supported by Mljueak, to approve. Motion carried unanimously, with Sandberg abstaining.

2. **State of MI – Leroy Site – 852.5375**

Mr. Bradshaw stated that the contours are compliant. Motion by Martin, supported by Jongekrijg to approve. Motion carried unanimously, with Sandberg abstaining.

3. **State of MI – Owosso Site – 851.1000**

The State advised that the proposed channel is now 857.875. There are potential interference issues with Oakland. Motion by Jongekrijg, supported by Briggs, to approve the application conditionally, provided that additional research confirms no interference with Oakland or a Letter of Concurrence is obtained from Oakland. Motion carried unanimously, with Sandberg abstaining.

4. **State of MI – Onekema Site – 851.2875**

The proposed channel was not in the original sort and the site is close to the border, so the Plan requires concurrence from the adjacent region. The State proposed changing the frequency to 851.1125, which was in the sort. Mr. Bradshaw advises that the contours are clear. **Motion** by Martin, supported by Coates, to approve. Motion carried unanimously, with Sandberg abstaining.

5. **State of MI – Oscoda Site – 851.0625**

Mr. Bradshaw stated that the contours are clear. **Motion** by Martin, supported by Maier, to approve. Motion carried unanimously, with Sandberg abstaining.

6. **State of MI – Howell Site – 852.165**

Mr. Bradshaw stated that there are issues with the adjacent channel in Detroit, WQBJ564. **Motion** by Berry, supported by Briggs, to approve the application conditionally, pending a Letter of Concurrence from the City of Detroit. Motion carried unanimously, with Sandberg abstaining.

7. **State of MI – Ithaca Site – 851.575**

851.575 is proposed to replace 851.375. Mr. Bradshaw stated that the contours are complaint. **Motion** by Berry, supported by Mlujeak, to approve. Motion carried unanimously, with Sandberg abstaining.

8. **State of MI – Lakeport Site – 851.250**

There are no issues with this site, and Mr. Bradshaw recommended approval. Motion by Coates, supported by Martin, to approve. Motion carried unanimously, with Sandberg abstaining.

9. **State of MI - Elkton Site – 851.200**

Mr. Bradshaw stated that the contours are clear. **Motion** by Jongekrijg, supported by Briggs, to approve. Motion carried unanimously, with Sandberg abstaining.

10. **State of MI – Genesee Simulcast System new site**

The application includes a new site at 812 12th Street in Flint. The new site is within the existing contours and should not add new issues. Contours historically

appear to be non-compliant with Clinton County, but actual real world experience has indicated no problems. Mr. Bradshaw's concerns about post-rebanding issues in Oakland and St. Clair were addressed. Interference is indicated in Macomb, but it is believed that the site is no longer a voice site. Mr. Sandberg will research it and, if necessary, cancel any old license. **Motion** by Martin, supported by Berry, to approve. Motion carried unanimously, with Sandberg abstaining.

11. No other new applications. Mr. Bradshaw advised the committee that Motorola may request a special meeting for an addition to the MPSCS, but no details have been provided.

VI. Subcommittee Reports

A. Interoperable Communication Subcommittee

Mr. Bradshaw advised the committee that St. Clair County is working on formal interoperability agreements and procedures with Canada. The verbal authorization to bring portables across the border for interoperable incidents is being codified in these agreements. Additionally, there is a broadband coverage workshop on April 16th.

B. Engineering/Technical Subcommittee

No report.

C. Plan Revision Standing Committee

The FCC has approved the Administrative Update

VII. Old Business

A. Compilation of Minutes

Ms. Coates will continue to work on scanning older, non-electronic minutes for the historical record. The committee will check with Rich Rybicki regarding record retention and storage. Ms. Vosburg is researching the electronic minutes for a list of searchable key words.

B. Web Site

Mr. Maier has discovered that the previous domain was allowed to expire and a commercial company is now using it. The new URL is MPSFAC.net, which Mr. Maier obtained at a personal cost of \$72. **Motion** by Bradshaw, supported by Mlujeak, to request that the MIAPCO Chapter reimburse Mr. Maier for the cost. Motion carried unanimously. The committee agreed by consensus to update the Plan to reflect the new URL.

C. By-Laws Revision

The committee members had been asked to review the by-laws and recommend any updates needed. **Motion** by Bradshaw, supported by Williams, to add the Department of Corrections to the membership list. Motion carried unanimously. Ms. Coates will notify all members electronically of the proposed by-law amendment, to be voted on at the next regular meeting.

D. Policy Book

Mr. Bradshaw advised the committee that a compilation of policies is in process. It was suggested that a new policy be developed regarding committee records retention.

E. Other

No Other Old Business

VIII. New Business

A. Appointment of Community Health representative

The State of Michigan Department of Community Health has appointed Brent Williams as their representative on MSPAC. Mr. Bradshaw has received the confirming letter. Ms. Coates advised that Chief DeWitt is no longer a police chief, as his department has been absorbed by the Montcalm County Sheriff Department. She has contacted the Michigan Association of Chiefs of Police, and they will provide a new representative.

B. New Member Welcome Packet

Mr. Bradshaw distributed the draft new member welcome packet, which includes a history of MPSFAC and the responsibilities of members, Packet was approved by consensus.

C. No other new business

VIII. Next Meeting Date.

The next meeting will be May 15, 2014 at 10 AM. at 4000 Collins Rd, Lansing, MI.

IX. Adjournment

Motion by Martin, supported by Berry, to adjourn. Motion carried unanimously. Meeting was adjourned by Chairperson Bradshaw at 11:34 AM.