

MINUTES OF APCO CHAPTER MEETING

JANUARY 25, 2007 OAKLAND COUNTY

Meeting called to order at 10:08 a.m. by President, Pete LeFavour

The group was welcomed to the Walter P. Chrysler Museum in Auburn Hills by Pat Coates who acknowledged the work put into hosting the meeting by Communications Supervisor, Mary Griffin. Chief Doreen Olko of Auburn Hills was introduced and she welcomed everyone and introduced a Daimler-Chrysler representative who spoke to the group about the ongoing work being done between them and the community to enhance communication capabilities between them.

Introductions of those attending the meeting were made.

PLEDGE OF ALLEGIANCE

AGENDA

Motion made by Andy Goldberger to approve the agenda as submitted. Motion supported by Lloyd Fayling. Motion carried.

MEMBER REPORT

Dreama Arnett advised that there are currently 452 members in the Michigan Chapter.

MINUTES

Secretary, Kim Ostin reported that minutes from the previous meeting were posted on the chapter website. *A motion to approve the minutes was made by Andy Goldberger, seconded by Kevin Walk. Motion carried.*

TREASURER'S REPORT

Treasurer, Carrie Perialas provided a financial statement to those present. Currently there is a balance of \$102,184.13 in the various chapter accounts. The bookkeeping is still being worked on since the transfer of the treasurer's job from Carol Swainston to Carrie.

Carrie Perialas made a motion for the chapter to pay the "Super Saver" National Conference registration fee in the amount of \$325.00 for each of the chapter board members who wish to attend the National Conference who are not covered under the current travel policy. The motion was seconded by Lloyd Fayling and carried.

A question was asked as to whether the treasurer's report reflected payment to the Kettunen Center for the fall conference. Carrie advised that all outstanding bills for the conference had been paid and that there had been a profit made from the conference.

Motion to approve the report was made by Andy Goldberger and seconded by Lloyd Fayling. Motion carried.

PRESIDENT'S REPORT

President, Pete LeFavour provided the membership with a letter and emphasized his commitment to working together with the other state organizations to improve the field of telecommunications. He looks forward to working with the chapter to keep information flowing through the groups.

Sherry Kessel from AT & T will be giving a presentation following lunch on the capabilities of transferring 9-1-1 calls with diverse selective routes in the Lower Peninsula.

COMMITTEE REPORTS

TRAINING

Christine Schultz advised that the training opportunities are posted on the APCO chapter website. If you are hosting training please let her know as soon as possible since the updates are only done once a month.

ENGINEERING/TECHNICAL

Jeff Kludy was not present but Karen Chadwick stated that new legislation had changed the daylight savings time dates. PSAPs need to check with their vendors to see if there are changes that need to be made to their CAD servers to handle this.

FREQUENCY COORDINATION/700 MHz

Keith Bradshaw attended the Great Lakes conference on re-banding in Columbus, Ohio. Results from the conference can be checked on the Syracuse Research Corporation website. The results move public safety and industrial users around but does not include the Canadians. Keith further advised that Macomb County had picked up the cost for his attendance and that there was no cost to APCO.

The interference complaints from Eaton and Mecosta counties have been resolved.

Dave Held reported that things have been slow but that the 155 band is tight in the state. If an agency wishes to expand they need to contact him. Narrow banding is on track and if an agency is purchasing new equipment they need to be sure that is it compatible.

There are two freeze dates for the 800 MHz re-banding. For further information and updates you can check the APCO website.

The 700 MHz plan is currently at the FCC. There have been problems incurred with two Canadian television stations. Congress has passed a bill that gives them a date to vacate.

The 800 MHz plan is in need of revision due to the re-banding. Dave welcomes chapter involvement in this process.

Current freeze for new licensing began January 1, 2007 for 800 channels and has been extended. It now goes to the Canadian border and 70 miles beyond. It is for the border regions and the Upper Peninsula area, east side of the state (north of line 8).

The 700 MHz plan and three of our concurrence letters from our adjoining regions are on the National Law Enforcement Corrections Training Center website. There is a need to obtain one additional concurrence and that will be discussed within their committee meeting next month. Once this is received, the FCC will need to approve the plan.

MPSFAC/700MHz

Pat Coates reported that although there had been no meetings there were several online MPSFAC activities at the end of December due to the number of applications made at the last minute to beat the freeze. The 2007 meeting schedule has not been set yet but the results will be posted on the MPSFAC and APCO websites. There are no current applications.

ACTIVITIES/MEMBERSHIP

Kevin Walk reported that the 2007 meeting dates have been posted on the chapter website. There will be training opportunities at the July meeting in Houghton Lake and at the annual fall conference in Tustin.

He also reminded the attendees of the early registration “Super Savings” available for anyone planning on attending the National Conference in Baltimore, Maryland.

COMMERCIAL

There was no report as Jeff Vezina was not in attendance, however, in keeping with past practice the vendors in attendance were given an opportunity to introduce themselves and speak briefly about their company,

In attendance:

Don Solberg	Intergraf
Tommy Thompson	E.F, Johnson
Dan DeWolfe	DeWolfe & Associates
Maari Adams	Tait Radios
Roland Leonard	B.I.S.
Melissa Worswick	JEM
Ed Marshall	Innovant
Dennis Stillwagon	Positron
Mark Seimans	Alcatel-Lucent
Jamie Miller	JEM
Phil Bates	Verizon
Pat Anderson	AT & T 9-1-1
Joe Cousineau	TCI

ETSC REPRESENTATIVE

The report will be combined with the State Administrator’s report due to the absence of John Bawol

NATIONAL REPORT

Lloyd Fayling reported that two-thirds of the national memberships have been renewed and another reminder flyer will be going out. The national membership now stands at 13517, which does not include the affiliates.

There are currently 693 booths or 86% capacity have been sold for the National Conference in Baltimore. This year there will be “Presentation Theaters” which will be at the rear of the hall. Increments of time can be purchased by vendors to showcase their company’s products. Eight hotels have been confirmed for conference use and they are looking at a ninth. The online registration is available for use as of January 24, 2007. All types of event tickets can be purchased and the early registration savings of \$100.00 is available until March 2, 2007.

The E-bulletin, which gives email national updates, is available. If you wish to receive it, send an email to headquarters to be added to the list. In addition, a new company is being used for the APCO magazine. National has received positive feedback on the change so far and seeks further opinions on it.

The Leadership Beta Program is in progress and Dreama Arnett is currently taking it. She will give a report on it at a later time.

STATE 9-1-1 ADMINISTRATOR

Harriet Miller-Brown was not present; however, a report was given by Lloyd Fayling.

A copy of the new Public Act 249 was provided to the membership. This act has been delivered to the governor and legislature in November, and Harriet's office has begun receiving questions about it from the legislators now.

In reference to VoIP, Vonnage has made notification that they have deployed E911 to 142 PSAP's in Michigan. Both TCS and Intrado are being used. Spacial Data has contacted Harriet's office about deployment. Both Comcast and Charter Cable companies have been selling false cable services in Michigan. A mailing advising of this has been sent to the state PSAP's and 9-1-1 coordinators. Some of these companies are also sending their service charges directly into the counties.

The ETSC certification sub-committee is putting together a 1-day training course for MCDA which will be held in Eaton County. It will include forms required by ETSC, the compliance review process and an overview of how the current statute works. It will be open to non-MCDA members and will be held on Thursday, April 12, 2007.

Non-initialized phone surveys should have been sent in by the PSAP's who participated. If you have not done this, please do so as soon as possible. Harriet appreciates the assistance from those agencies who participated in the survey.

A reminder of the deadline of February 2, 2007 to turn in the documentation to the State Administrator's office for training funds use to receive future monies.

Jim Fyvie mentioned the February 9, 2007 deadline for the letter to the Treasury Department.

A question was asked about whether VoIP calls are being recorded and whether it is a requirement at this time. It would depend on what type of system you have as to whether these calls are being recorded or not. Currently there are software problems prohibiting the accurate recording from taking place at many agencies.

AWARDS COMMITTEE

National has requested nominations from its chapters for the national awards. The Michigan Chapter recipients will be sent in. Finalized dates for this year's award nominations in Michigan have not been set as of this time but it will be near the beginning of September.

FALL CONFERENCE

Kim Ostin reported that they have contacted Kevin Willett as the keynote speaker and that the committee will be meeting soon to begin working on this year's conference.

HISTORICAL

Rich Rybicki was unable to attend but sent a report read by Christine Schultz. It stated that work and research for the historical marker for Detroit's 80th anniversary of their dispatch center continues. He has contacted the Michigan Historical Commission and the City of Detroit. The Historical Commission is excited about the marker due to the fact that few exist in the fields of communications or technology.

NOMINATING COMMITTEE

Karen Chadwick advised the members to let her know if you are interested in serving as a board officer or in participating on one of the committees.

NEWSLETTER & WEBSITE

Pete LeFavour, speaking for the committee thanked John Bawol for his continuing work on the website. The newsletter is in need of an editor since Carol Swainston left the position. John has agreed to publish the letter but the chapter is in need of someone to seek out and put together articles, contact advertisers and all the other things necessary to putting together the quality newsletter that we have had in the past. If needed, a request will be put out in the form of an email to the membership asking for an editor.

OLD BUSINESS

TERT

President, Pete LeFavour emphasized the Michigan Chapter of APCO's commitment to the effort but advised that the \$5000.00 check for funding has been put on hold until certain questions and issues have been resolved. It is felt by the board that it is in the best interests of the chapter to obtain complete information before releasing the money.

It is a national joint initiative between groups including NENA and APCO. This being said, the board would like a more detailed and accurate accounting of where the money will be kept and on what it will be spent. He advised that he had spoken with President, Suzan Hensel from NENA about the concerns and had been assured that we would be receiving a response.

Andy Goldberger advised that there is just over \$10,000.00 currently in the account. Christina Russell stated that most of this money was raised through the trainings that have been sponsored by NENA. A separate account has been established by NENA to handle the TERT, monies and the books are being kept by NENA Treasurer, Andy Goldberger.

Pete questioned why the financial support from NENA had been turned down at their last meeting. Lloyd Fayling stated that reasons were given involving liability, and the board would like to know if there are concerns that we need to be aware of to protect the APCO investment in TERT. Christina Russell advised that the topic of the NENA donation will be brought up at their next meeting on February 14, 2007. Andy Goldberger stated that the State of Michigan is responsible for state deployment (EMAC), but the questions arose in regard to national deployments. He stressed the fact that members of NENA, APCO and MCDA are all members of the TERT board. He also stated that it would be NENA's responsibility to come up with funding should there be a shortage since they are the fiduciary. Christine Schultz questioned this statement stating that any monies paid over what the state recommendation is would be paid by the agency requesting the assistance. Andy also stated that the "go bags" and TERT training for deputies throughout the state would be paid for from the funds. He states that they are also paying

for the attorney to look over legal matters from the TERT monies. Additional questions have arisen about the costs incurred in putting together the “go bags” and what do they contain. Zenon Cardenas asked when the TERT guidelines would be distributed to the state. Andy Goldberger advised that it is still being worked on by Suzan Hensel and Lisa Hall and they expect it to be completed and given to the committee shortly. There will also be additional training offered in the near future.

Jim Fyvie commented that some of the issues being discussed were talked about at the last MCDA meeting by Suzan Hensel including the financial costs for activation. She is in the process of looking into what the actual costs are for a deployment to bring accurate information to the various groups and committee.

Lloyd Fayling also questioned “when you get there” bags, emphasizing the fact that at some point agencies will need to know what TERT has and will provide, and what they are responsible for providing in a deployment. Andy stated that there are plans to provide this to the PSAP’s. The “go bag” provided to the responders is to complement the box of information provided by the agencies to assist the responder when they arrive on the scene. It was stressed that responders would be matched to requesting agencies by types of CAD systems, EMD providers, etc, as closely as possible.

Karen Chadwick suggested a committee for the APCO chapter. Andy Goldberger advised that John Bawol was already on the TERT committee and as such would be able to represent the chapter.

Lloyd Fayling made a motion to hold the check in abeyance until the correspondence from Suzan Hensel is received. Motion supported by Pat Coates. Jim Fyvie questioned whether the donation had been approved at the previous meeting. President, Pete LeFavour stated that it had and that the chapter still intends to send the donation in to TERT but that the board would like this done after all the information is received.

It was also added that TERT is a work in progress that will change as we move along through the process. ***Members voted and the motion passed.***

NEW BUSINESS

National Telecommunicator’s Week

Kim Ostin reported that the state of Illinois has made available to their telecommunicators a license plate honoring them. They have a limited amount available for a one time only purchase. If the membership is interested we can look into doing something like this for Michigan.

President, Pete LeFavour announced that the next Michigan Chapter of APCO meeting will be held on March 22, 2007 in Bay City. The meeting will be hosted by Bay County 9-1-1 Directory, Kathy Hamme.

The 50/50 drawing was held. Winner, Pat Coates received \$75.00

Motion to adjourn the meeting made by Kevin Walk and seconded by Carrie Perialas. Motion carried.