

MICHIGAN APCO CHAPTER MEETING

OCTOBER 22, 2009

FRANKENMUTH, MICHIGAN

Meeting was **CALLED TO ORDER** at 2:08 p.m. by President, Christine Collum who then led the **PLEDGE OF ALLEGIANCE**.

President Collum welcomed those in attendance at the annual meeting. She added that the meeting was being hosted by Motorola for the 55th year and asked John Zidar to introduce those in attendance from Motorola.

President Collum asked for approval of the **AGENDA**. Motion to approve made by Jeff Troyer and seconded by Rich Feole. The addition of Sgt-at-Arms was suggested for item #4 under New Business. Motion with the addition carried.

INTRODUCTIONS of those in attendance were led by Sgt-at-Arms, Jeff Troyer.

Second Vice President, Rich Feole, reported that there was one new member to the chapter this month, Sally Mcaffery from Bay County. Chapter membership stands at 392.

Kim Ostin, Secretary, reported that the **MINUTES** from the Tustin meeting were posted on the chapter website and that there were hard copies available at the meeting. A motion was made by Terry Strother-Dixon to approve the minutes. Motion seconded by Dreama Arnett and motion carried.

Treasurer, Bonnie Morton, presented the **TREASURERS REPORT**. She stated that the current checking account balance stands at \$43,290.95. The CD at Huntington Bank, as of 09/30/09, stands at \$6176.17 and it matures on 05/18/12. The Ameriprise account balance is \$43,666.73, bringing the chapter account balances to \$93,133.85. Bonnie then added that there had been a motion made at the July meeting to add an additional \$25,000 to the Ameriprise account. At the time our financial advisor stated that we should hold off on this transfer from the checking account until the tax ID paperwork had been completed. This has been accomplished and we will now go forward with the transfer of the funds from the checking account into the Ameriprise account. Jim Barrett from Ameriprise also recommended changing some of the accounts around to better benefit the chapter. This will be looked into. A motion to approve the treasurer's report was made by Lloyd Fayling and seconded by Dee Ann Summersett. Motion carried.

President, Christine Collum again thanked Motorola for hosting the chapter meeting in Frankenmuth since 1954 and then thanked the Executive Board and committee chairs for all of their work throughout the year. She stated that one of her main goals the past year had been to have the chapter finances and legal papers in order. This proved to be quite an involved process, and although not yet complete, it is well on its way. We are working with Plante Moran who suggest holding off on an audit for another year. Work will begin to align the chapter bylaws and constitution with Nationals once all the paperwork has been filed for the chapter. Another of her goals has been to provide information to the chapter in a timely manner and thanked Kim Ostin and Mike Muskovin for their efforts in this area and also thanked Jeff Troyer and Kim Ostin for their work chairing the Fall Conference. Lastly, Christine worked to provide

free training at each of the chapter meetings. In closing she congratulated the award winners for 2009 and thanked the membership for allowing her to serve as the chapter president for the last year.

COMMITTEE REPORTS

TRAINING COMMITTEE

Bonnie Morton stated that a training calendar continues to be maintained on the chapter website.

PROFESSIONAL DEVELOPMENT COMMITTEE

Dee Ann Summersett reported that there are currently 17 people participating in the ENP (Emergency Number Professional) study group. The group will meet next before the NENA meeting on November 13th in Eaton County. The topic at the 8:00 a.m. meeting will be Radios led by Max Machuta from Radio North.

Dreama Arnett advised that the next APCO RPL (Registered Public Safety Leader) session will be starting in January. Applications to join this group should be made through APCO National.

ENGINEERING & TECHNICAL

Dave Hayhurst advised that in 14 months on January 1, 2011 the FCC will shut off any modifications of the UHF/VHF channels. Two years later on January 1, 2013, UHF/VHF channels must be in narrowband format.

The 800 MHz re-banding should be completed by April 14, 2011.

Dave also recommends looking at your security on your systems, including recorders and modems as more and more things are being added to the consoles such as LEIN and recorders

FREQUENCY COORDINATION

Keith Bradshaw reported that they had received 100 applications this past year. This is about 1/3 the amount they had received in peak years. He advises everyone to be preparing for narrow banding and welcomes any questions you may have about licensing.

MPSFAC/700 MHZ

Pat Coates then reported that the group had met prior to this chapter meeting. The group is now accepting 700MHz licensing applications on their website.

A subcommittee has been formed to re-write the Region 21 Plan to make it easier for applicants to understand and to make it conflict free.

The next MPSFAC meeting will be held on November 19th at 10:00 a.m. in Clinton County.

ACTIVITIES & MEMBERSHIP COMMITTEE

No report at this time.

COMMERCIAL

Jeff Vezina reported that there had been many challenges this past year with Next Gen 911 being the biggest change in decades. This change also includes interoperability between vendors. He has served as the Fall Conference vendor chair for the past four years and the Chapter CCAM for six years and feels that now is the time to pass the torch on to someone else. He is officially resigning from both positions at this time.

NATIONAL REPORT

Lloyd Fayling reported that the Strategic Governance Initiative had passed at the National Conference in Las Vegas in August. There will now be two representatives from each region. Our representatives are Julie Richter and Lynn Fellar. They will meet with national four times each year. This will afford all a more streamlined approach to National APCO. Also approved was an in house controller who is working with an accounting firm.

The Heritage Foundation is offering a CD of the show from the Annual Blue & White Dinner for sale. The proceeds will go to the foundation. They are also selling APCO-opoly games

George Rice has proven to be an invaluable asset to APCO through his work in Washington. This has included his work to prohibit the jamming of cell phones in prisons.

The Annual Winter Technical Summit will be held in Orlando with half being on the Technical side and the other half administrative. The next National Conference will be in Houston, Texas on August 1-5, 2010. Two-thirds of the vendor booths have already been sold.

AWARDS

The chapter award winners will be announced following our dinner. Congratulations to all.

FALL CONFERENCE

Jeff Troyer reported that there were 179 attendees and 31 vendors at the conference. The session sign in sheets will be posted on the chapter website in the next couple of days. He thanked the committee for all of their hard work and announced that the chapter had voted to donate \$2500.00 to the Denise Amber Lee Foundation to assist them in their continuing work to get standardized training for all telecommunicators across the country.

HISTORICAL COMMITTEE

Rich Rybicki advised that the first annual meeting that Motorola hosted was on October 7, 1954 in Frankenmuth. He further stated that National APCO had used Information he had put together to help in the 75th Anniversary Celebration. There are currently 18 members on the National Historical Committee and they are working on developing a virtual museum. He is asking for \$75.00 to purchase one of the Dinner CD's which will be shared with the chapter.

In addition, Rich stated that he would like to provide National APCO with historical documents and artifacts for the National and Washington D.C. offices. In particular he would like to give them an enhanced picture of the first National Conference attendees held in 1934. He is asking for \$500.00 to get the photograph done and framed with a plate on it mentioning

Michigan as the donating chapter. A motion to approve \$500 for these expense made by Karen Chadwick and seconded by Dee Ann Summersett. Motion carried.

NOMINATING COMMITTEE

Kevin Walk was not present to make a report, however Dreama Arnett stated that the Installation of the chapter officers for 2010 would follow dinner and the Awards Ceremony.

NEWSLETTER

No report at this time

WEBSITE

Mike Muskovin reported that the website had received a much needed facelift this year. He Advised that 30% of the Fall Conference attendees had used it in making their conference Payments and that the page requests had almost doubled in the past year with the conference Pages being the most popular. He will continue working and updating the site for the chapter.

STATE 911 ADMINISTRATOR

State Administrator, Harriet Miller-Brown reported that the IP 911 Feasibility Study had presented a draft report on September 9th. The final report and recommendations will be presented at the December 8th SNC meeting in Lansing.

The SNC will be hosting a forum on emerging technologies involving the 9-1-1 service on November 3rd in Lansing at the MSP training academy. They are requesting that you reserve a place by contacting her office. There will be presentations from such things as H1N1, NG9-1-1, Onstar updates and Comcast's changes.

The MLTS recommendations for rulemaking continue to progress. A second request for informal comments began on July 29, 2009 and informal comments were due August 20, 2009. The informal reply comments were due on September 10, 2009 and there will be a collaborative meeting with interested parties at a future date TBD.

The MPSC draft for Dispatcher Training Standards and filed comments about the changes are posted on the MPSC website under the Telecommunications section. Additional comments will be issued with changes by November 1, 2009 with the SNC meeting via teleconference on November 26, 2009.

A grant application for monies to deal with National 9-1-1 Issues/ENHANCE 9-1-1 was submitted on July 31st. Michigan received \$1.7 million and is awaiting approval for matching funds from the remaining CMRS money from the Michigan legislature. These monies will be used for an integrated mapping system that all PSAP's can use.

The Training CD's and packets will go out in November and need to be mailed back to the MSP Training Academy while her office goes through their move to a new headquarters.

The NSI filing at the FCC has yet to be resolved. Based on information she has received through NENA National, the FCC has stated they are working on it. It is possible they may open the issue for rulemaking. TCS will be giving a presentation on the issue at the Fall Forum.

Their next meeting will be held on December 8th at the Capitol Building.

NENA

Karen Chadwick, NENA President reported that NENA has recommended language and questions for jurisdictions to use for writing RFI's and RFP's for Next Gen equipment. It is on their website.

There are resources to assist in the development of formal agreements and SOP's among interoperable communities from the Department of Homeland Security at www.niix.org

MI-TERT will be hosting a Team Member training on November 12th in Eaton County. This training has SNC funding approval.

The next chapter conference, which will be held in Lansing, will be May 23-26, 2010. There will be a pre-conference session held on Sunday, May 22nd. Conference will be titled, "Preparation for PSAP Management". The Hero award is given out at the conference and nominations are being accepted at this time from the NENA website.

NENA submitted a letter supporting the State 911 Committee's training language recommendation to the Michigan Public Service Commission.

9-1-1 Goes to Washington will be March 15-17, 2010. NENA urges APCO to consider sending a representative to this event.

The next chapter meeting will be held in Eaton County on November 13th. There will be the annual election of officers. There will also be discussion about the possibility of hosting someone to attend the TDC/ODC in Nashville February 8-10, 2010.

MCDA

Jim Fyvie reported that the next meeting will be held on December 4th in Midland. There will be training offered on the 3rd on L.E.I.N. with Kevin Collins & Suzan Henzel-Clark presenting.

At their last meeting a motion was made and passed to send one of the board members each year to 9-1-1 Goes to Washington every year and their budget was approved.

MCDA made a recommendation to re-establish the CJIS Policy Board.

A model 911 plan has been prepared and will be presented to the State 9-1-1 Committee.

Nominations for the 2010 Executive Board are being taken for the offices of Secretary, Treasurer and State 9-1-1 Representative.

There will be State 9-1-1 Committee Chair and Vice-Chair elections on December 8, 2009.

TERT

Kim Ostin reported that the last meeting had been cancelled but reminded everyone of the training opportunity in Eaton County on November 12th on Team Member Training.

A member of the Steering Committee will be attending training in Wisconsin in November and she will be bringing information back to the Steering Committee the latest updates on various aspects of National TERT. The committee will be meeting November 13th for this purpose and the next scheduled working meeting will be on December 9th at 10:00 in Midland.

BYLAWS COMMITTEE

Chris Collum had no report at this time as this has been temporarily put on hold until we settle our financial situation. They will be meeting soon to work on wording to include changes made at the national level to the constitution and bylaws along with wording to encompass state and federal laws. Recommendations will be brought to the membership following this process.

OLD BUSINESS

DISPATCHER TRAINING STANDARDS

Harriet Miller-Brown stated there would be a sub-committee conference call at 11:00 a.m. on October 23rd. The number to join the call is on the website and they will be discussing recommendations to modify the MPSC document that was presented to them at the end of August. The document included several changes to the original that APCO, NENA, MCDA, Oakland College and several other county and governmental agencies issued comments on including the vendor application process and re-imburement of funds vs. disbursement. Discussion on the document continues and she welcomes questions and comments.

NEW BUSINESS

President, Chris Collum requested a motion to send an APCO member to 9-1-1 Goes to Washington next year with the NENA and MCDA representatives. Motion was made by Dee Ann Summersett and seconded by Terry Strother-Dixon. Rich Rybicki asked about the cost for this event and was advised that it would be about \$1500.00. Following discussion, motion carried.

Chris then recommended sending two APCO members to the APCO Winter Technical Summit in February. One member from the technical side and one from the management side so that both of the training tracts could be attended. The cost would be about \$1500.00 per person and they would be tasked with presenting an informational training at the March chapter meeting. She proposed that those wishing to attend apply to the Executive Board for consideration. Motion was made to approve by Terry Strother-Dixon and seconded by Jeff Troyer. Following discussion about who would be eligible to apply for this the motion carried.

Michelle Nettle was installed as the new chapter Sgt-at-Arms by Past President, Karen Chadwick.

MEETING BROKE AT 3:18 P.M. AND RE-CONVEIGNED AT 3:34 P.M.

PRESENTATION BY MOTOROLA FOLLOWED BY DINNER AT 6:00 P.M.

MEETING RE-CONVEIGNED AT 7:31 P.M.

AWARD CEREMONY

Cherie Bartram announced the chapter award winners as follows:

Telecommunicator of the Year	Chad Jarh	Van Buren Central Dispatch
Line Supervisor of the Year	Kelli Medler	Montcalm CO Central Dispatch
Communications Director of the Year	Mark Jongekrijg	Ottawa CO CD Authority
Trainer of the Year	Stephani Curtiss Woody	Midland CO Central Dispatch
Information Technologist of the Year	Ray Hasil	Mason Oceana 911
RF Technologist of the Year	Michael T. Muskovin	Ottawa CO CD Authority

The Executive Board congratulates all the award nominees and winners this year and looks forward to their continued service to their communities.

INSTALLATION OF OFFICERS FOR 2010

Karen Chadwick administered the oath of office to the following 2010 Chapter Officers:

President	Dreama Arnett
1 st Vice President	Rich Feole
2 nd Vice President	Jeff Troyer
Secretary	Kim Ostin
Treasurer	Phyllis Fuller
Imm. Past President	Chris Collum
Exec. Board Member	Lloyd Fayling

President, Dreama Arnett thanked the chapter for the opportunity to serve as their president and announced that the January Chapter meeting will be held in Detroit at their Emergency Operations Center at 13331 Lyndon Detroit 48227 on January 21st. It will be hosted by Terry Strother-Dixon and they are looking forward to having the meeting there.

Meeting adjourned at 8:11 p.m.