

APCO CHAPTER MEETING **FRANKENMUTH 10/23/08**

Meeting was called to order at 2:30 by President, Kevin Walk, who then led the **Pledge of Allegiance**.

Kevin reported that there were a few changes to the agenda. The meeting start time had been changed to 2:30, Christina Russell would be making the NENA report and that the next chapter meeting will be on January 22, 2009 in Gratiot County. He requested approval of the **Agenda** with these changes. Motion to approve the agenda made by Carrie Perialas and seconded by Chris Schultz. Motion carried.

President Kevin Walk introduced John Zidar from Motorola and thanked Motorola for hosting this meeting for the last 54 years. John introduced his team and then Kevin began the introductions of the rest of those present.

Second Vice-President, Dreama Arnett presented the **New Member Report**. We have one new member this month, Leane Lowe from the Novi Police Department, bringing the chapter total to 459 members.

Secretary, Kim Ostin presented the **Minutes** from the September meeting and asked for a motion to approve them. Motion to approve made by Sandy Nielsen and seconded by Dee Ann Summersett. Motion carried.

Note: Following the meeting it was noted that Jim Fyvie had been unable to attend the September meeting in Tustin to make the MCDA report, however, this was due to the fact that he was representing the chapter in Lansing at this time. This correction was made to the posted minutes.

Carrie Perialas, presented the **Treasurer's Report**. Checking account balance at Huntington Banks stands at \$60,082.67. The Ameriprise account balance stands at \$44,059.84 with a loss during the last quarter. There is a CD in the amount of \$5,973.30 that matures 5/18/09, which brings the chapter balance to \$110,115.81. Motion to approve the report made by Barry Nelson and seconded by Dee Ann Summersett. Motion carried.

Carrie also requested that members verify the chapter address with their accounts payable departments to insure that payments for chapter activities reach her.

Kevin presented his **President's Report** stating that the year had gone quickly and he was pleased with the opportunity to work alongside the chapter members to provide a successful Fall Conference, joining with NENA in providing new training opportunities and showing a continuing presence in government actions that affect our profession. He also thanked the chapter for the opportunity to serve as its president.

Committee Reports

Training

Chris Schultz will be assuming the role of Chapter President and has asked Bonnie Morton to take over as committee chair. She stated that they are looking into some new training and will be changing the two-day training that we have hosted in July to March this year. She mentioned the successful partnership with NENA hosting a joint training opportunity that was well attended. The committee will look into this continued partnership for some future training.

Engineering/Technical

No report at this time

Frequency Coordination/ 700 MHz/MPSFAC

Dave Held reported for these committees. He stated that the Michigan 700 MHz Region 21 plan had been approved by the FCC. They are now accepting applications for that band. The 800 MHz plan is progressing with an agreement with Canada and a company the FCC is using will contact agencies for the next step in the process. You will be advised of your new frequencies soon. He reminded agencies to budget for narrow banding beginning in 2009 and ending in 2013.

Activities and Membership

Chris Schultz stated there was no report at this time.

Commercial

Jeff Vezina reported that he had received positive feedback from the vendors about the Fall Conference. He plans to work on increasing vendor membership and participation in the chapter activities. This will include attending chapter meetings to get to know the members and their needs. He would also like to see them provide information to the members on emerging technologies and continue to support the Fall Conference by exhibiting and sponsorships. Jeff is requesting vendors to submit technical articles for the chapter newsletter and states there is free advertising in the newsletter for four months with the submission of an article.

State 911 Committee Representative

Chris Schultz sat in her first meeting as the chapter representative in October. The 2009 meeting dates were set and bylaws changes were made. One of the changes will allow members from the Upper Peninsula to teleconference with the committee. The dates and bylaws changes will be on State 911 Committee website.

The Compliance Committee will be making changes for best practices and looking at the agencies as they do their audits. Audits will begin in a few months. They will be looking for policies on interpreter services, trainings that are documented, looking into the video relay and TTY services to make sure employees are being trained and that the funds are staying within the centers.

The Dispatcher Training Subcommittee reported that the 2008 PSAP distribution had been approved and the 2009 Training Application will require electronic submission of portions of the report this year. If you have questions regarding the application you are

to contact the State 911 office. Money from unused training funds will be redistributed to qualifying PSAPs. The next State 911 Committee meeting will be held on 12/9/08.

National Report

Lloyd's report will be on the chapter website

Awards Committee

Christina Russell, Jeff Troyer and Karen Chadwick worked on the committee and made the selections from the nominations they had received. This year a new category, "Trainer of the Year", was initiated. All six of the awards will be presented later this evening following the dinner. Recipients will receive a plaque and a \$100 gift certificate. Christina proposed that in addition to the previous gifts the award recipients receive a one-year membership to APCO. Motion was made by John Bawol and supported by Chris Schultz to provide this membership. Rich Rybicki asked which level of membership this would be and was advised that they would be Active Members. Motion carried.

Fall Conference

Carrie reported that the conference was a success despite fewer attendees. The Wednesday session was well attended and will be considered again for next year. Due to the fact that there is an additional week in September next year, the date for next years conference was moved back a week to the end of the month. We have a tentative date with the Kettunen Center of September 30-October 2, 2009, but are looking into other possible locations. Kevin added that we welcome any ideas members may have. The proposed dates will also conflict with the MCDA training/meeting. This information was sent to Jim Fyvie and he reported that they would look into working with APCO to resolve the issue with Jim VanOosterhouse, next year's MCDA president.

Carrie then added that we had made a profit of approximately \$7500.00 at the Fall Conference this year. She is awaiting final totals to put the complete report together.

Historical Committee

Rich Rybicki reported on the Belle Isle Historical Marker, which was initially proposed two years ago. He stated that the Detroit Police Department had worked with him and there had been press coverage on the dedication ceremony held in April. He thanks the chapter for their support of this effort.

The National Heritage Foundation is in need of funds to use for their preservation work. They request a donation of a dollar per member to support their special projects. Christina Russell made a motion to donate \$459 to the National Heritage Foundation for their special projects. Dreama Arnett seconded the motion. Motion carried.

Nominating Committee

Karen Chadwick reported there was a full slate and that the officers would be sworn in later this evening following the dinner and award ceremony.

Newsletter & Website

Kevin reports that the newly designed website is up and running and being maintained by Mike Muskovin from Ottawa County. He asks that any updates or additions to the website be sent to Mike.

Sandy Nielsen would like to have the next newsletter out within the next couple of weeks. A question was asked if there would be a mailing and whether it would go to each member or each agency. The mailing will go to each agency. She asks for any articles to be submitted to her via the website as she received very few.

State 911 Administrator

Harriet Miller-Brown reported that the state county coordinators were sent a notice containing information on a feasibility study. She is looking for 16 PSAPs across the state for the study. The study will also include a snapshot of all centers in the state including the 16. Kimball Corporation out of Pennsylvania will conduct the study. Karen Chadwick asked what volunteer involvement in the study would mean and Harriet advised that they will be talking to directors, looking at equipment and holding meetings. They will present the results from their study at the December 2009 meeting in an audio/visual format. This study is being funded by \$500,000 received from Public Act 165 and it is looking into upgrading the 911 networks in Michigan from end to end including equipment, upgrades, policies and regulations.

A resolution was reached yesterday regarding House Bill 6070, which was introduced earlier in the year. It deals with moving the surcharge from the county commission resolution system to one where all surcharges will have to have a ballot proposal following a request to the MPSC for the proposal. The county commission would be able to place a resolution surcharge of not more than .42 on each phone device. Any amount over the .42, with a cap of \$3.00, must be put to a vote of the citizens. This bill will be moved through following the presidential election. If a county wants to migrate (change the county surcharge) the current approved MPSC surcharges would stay in place. There will be a sunset extending the bill until 2014. Pat Anderson asked if the first step where they would go to the MPSC was still in place and Harriet advised that it had been removed. The first quarterly payments have started coming in although the statute states they are not due until 30 days following the close of the quarter. Harriet further advised that provider contact information had been posted in the State 911 Committee website and would remain there for another two weeks so that you can directly contact vendors with your questions. Providers have also been provided with the contact information that the county had supplied to her office to contact your agencies.

Nationally, the Enhanced 911 Grant appropriated by Congress for \$43.5 million. Michigan has been approved for \$1.1 million. Her office is making sure we are eligible to receive the entire approved amount. The federal government would like to have one central point for grant distribution and grant coordination at the state level. She will be sending out a survey and asks for any suggestions you may have from the individual PSAPs for definite plans of use in implementing Phase 2 and/or IP 911 in their areas with portions of the grant money. It was asked how much the maximum amount received by an individual agency would be. Harriet advised that this was being looked into and that there would be matching funds from the agencies involved. Christina

Russell asked if dispatcher training and/or certification were to be included in the grant and Harriet stated that they were not. Harriet stated that in order to receive the grant the state has to have a 911 plan in place.

Harriet added that they have a new employee, Amanda Noxon, a student assistant. She began work in September and is working with the issue on charter level three and with the Dispatcher Training subcommittee. Her office has also been approved for another full time analyst position dealing primarily with compliance reviews. The interviews will begin in the near future.

The training fund distribution forms will be mailed out December 1, and portions of it will be submitted electronically. She reported that \$58,000 in unused funds had gone back into the state fund from agencies that had not spent down their training money.

NENA

Christina Russell stated that they had a great joint ESP/SYNC training at Eaton County. She added that she had received a reply from Ford on questions that were asked at the training that had to be looked into. She provided the answers to these questions.

The next NENA meeting will be held on November 7 in Eaton County. The afternoon training will be presented by Harriet Miller-Brown on IP Feasibility Study and Video Relay

On the National side, "9-1-1 Goes To Washington" is especially important this year since there will be a lot of new legislative members to meet. The NENA Chapter plans to send five people and adds that APCO may consider sending someone also. It will be held in March of 2009.

MCDA

Jim Fyvie mentioned that the large amount of unused training fund monies returned is unacceptable and needs to be addressed by agencies.

There is currently a verbal agreement on House Bill 6070 and we are waiting for final bill in written form.

The independent audit was completed, bylaws revisions were approved and the dues increase was approved. Filing for C6 status was completed they are awaiting final paperwork to be delivered. A meeting and meal policy was approved. The next MCDA meeting will be held in Isabella County on December 5, 2008.

TERT

Kim Ostin reported that there is a business/planning meeting set in Midland County on January 10, 2009.

No Old Business No New Business

Meeting adjourned at 3:25 p.m. and will be re-convened following dinner and the awards presentation. Chapter officers for 2009 will be sworn in at that time.