

*MINUTES APCO CHAPTER MEETING
OCTOBER 25, 2007 - FRANKENMUTH*

Meeting called to order by President, Pete LeFavour at 2:41 pm in the Town Hall meeting room at Zehnders in Frankenmuth.

Welcome by President, Pete LeFavour who informed the members that Motorola was hosting the meeting and dinner as they have done for the last 53 years. Pete introduced John Zidar from Motorola and he then introduced the representatives present from Motorola. This included Joe Mann, Karen Mora, Gordon Webb, Rick Uslan, Tony Coppa, Mike Garland and Jim Blomquist.

Pledge of Allegiance was led by Pete LeFavour.

The agenda was presented to those present and Christine Schultz made a motion for approval. The motion was seconded by John Bawol. Motion carried.

Sgt-At-Arms, Dreama Arnett began introductions of those present at the meeting and then gave the new member report, which included two new members to the chapter from Auburn Hills PD, bringing our total membership in Michigan to 416.

Minutes from the September meeting in Tustin were posted on the website and hard copies made available at the meeting. Motion to approve the minutes made by John Bawol and seconded by Barry Nelson. Motion carried.

Treasurer's report was made by Carrie Perialas. Checking account balance was \$41,404.40. The Ameriprise account balance was \$55,520.12. One of the CD's that we hold is in the amount of \$5637.94 at 7% and matures next year. The second CD is in the amount of \$10,000.00 and matures on 11/27/07 at 5.07%. Motion made by Kevin Walk to approve the report and seconded by Tim Smith. Discussion on the CD that is set to mature on 11/27/07 at Huntington Bank introduced by Karen Chadwick. Lloyd suggested moving the CD and banking location to a bank that has branches statewide. He made a recommendation to use Chase bank which would also offer a higher interest rate, and would be willing to work together with Carrie and his financial advisor to see to this transfer. Additional discussion on putting another person on the APCO checking account to facilitate ease of use of the account and reimbursements. The board recommends having the Sgt-At-Arms be placed on the account for the duration of their time on the board so that there is an additional person who can endorse checks. This person would be a part of the Executive Board for the next four years. At the end of the four years, when the Sgt-At-Arms had fulfilled their term as President, the incoming Sgt-at-Arms would be placed on the account. Motion to move the accounts to Chase Bank and that he assist in the transfer made by Lloyd Fayling and seconded by John Bawol. Additional discussion by John suggested that the Executive Board look into the best return that we can get for the CD. John will second the motion with an amendment to have the Executive Board take care of the best placement of the CD with the financial advisor looking after it. Amended motion accepted. Motion for the treasurer's report and additional recommendations were both approved.

Carrie asked for clarification on what action will be taken with the Ameriprise account, whether the change in banking institutions will affect this account also. Jim Fyvie suggested that the treasurer has the ability per the bylaws to change the account. Lloyd and Carrie will check into this in their dealings with Chase Bank.

President, Pete LeFavour spoke on the upcoming award winners and who will be honored following the dinner later this evening. He also stated that his president's report was available at the back of the room.

COMMITTEE REPORTS

Training

Chris Schultz reported that the website is still active. We are looking at a new location for the July training next year. When this is decided the information will be posted on the chapter website and an informational blast will be sent out on email.

Engineering/Technical

Jeff Kludy advised there was no report at this time.

Frequency Coordination / 700 MHz

Keith Bradshaw thanked Dave Held for his work as frequency coordinator during his extended absence. Keith stressed that there is an extreme shortage of VHF frequencies and just one frequency cannot be used to cover a county.

He advised anyone who is able, to attend the next 700 MHz meeting on December 20, 2007. They are hoping to resubmit their plan for approval to the FCC since it was stalled and dismissed. The meeting will be open for public comment. There will also be information available on the wideband and how it will affect your agency. He added that APCO is the frequency coordination body that has been used by most agencies, however there are several others that work with public safety licensing issues, but he continues to advise and recommend APCO. He stated that the income to APCO has been greatly reduced since the 800 MHz freeze and that this has resulted in several layoffs. They are now working with a skeleton crew and it may take longer to process a request to them.

MPSFAC / 700MHz

Pat Coates stated that the next 700 MHz meeting on December 20th will be held at the Collins Road facility in Lansing and that the MPSFAC meeting will also be held at this time.

She stated at the MPSFAC meeting held earlier today there was discussion on amending the current bylaws to allow for a wider range of members to the committee such as road commissions and suggestion to add members from NENA and MCDA. The current APCO representatives are Pat Coates, Karen Chadwick, Mark Jongekrijg and Jim Fyvie. She welcomed any suggestions for additional members to the committee.

Activities/Membership

Calendar available on back table showing dates and locations for meetings in 2008. Looking for a location and host for the March meeting.

Commercial

No report at this time.

ETSC Representative

John Bawol reported the last meeting was held on September 18th in Lansing. Moment of silence was held for Bill Charon and a donation was made to his family on behalf of the ETSC. They recognized Charlie Nystrom for his years of service to the ETSC as the House Representative Appointee.

Next years meetings were set and they are: March 18, June 24, September 16 and December 9, 2008.

Legislative subcommittee met and discussed Senate bills 410 & 411. There are copies provided on the updates. He added that Senator Bruce Patterson introduce Senate Bill 679 to extend the sunset to December 31, 2008 in case 410 & 411 do not pass. The problem with this Senate Bill is that it does not include a section to extend the sunset on the operational and technical surcharges.

Certification subcommittee talked about compliance reviews, details are also provided in the hard copy available.

Dispatcher Training subcommittee spoke on workgroup that has put together a white paper regarding training. The meeting was attended by John Bawol and Karen Chadwick and they expect presentation and approval of the paper at the ETSC meeting in December.

Last meeting of year will be in the Lansing area on December 11th, watch website for further info on the exact location

National Report

Lloyd Fayling reported that members can and should be much more aware of ongoing events with the monthly updates that APCO National provides. They have mentioned their call management system that is available in three stages. Further information is available on the website.

National membership is at 13,721

APCO Institute is providing a large amount of the support to the organization. He added that the webinars are available on a variety of topics at a minimal cost. An agency can put as many of their employees in the room as they want./

There will be a 3-day winter summit in Orlando. There will be more attention given at the summit to the Information Technology side of communications. They are targeting IT Directors, Chief Information Officers, Technology Officers, City or County Managers, Network Managers and Public Safety Directors. Further information is on the website.

Awards Committee

Christina Russell thanked everyone who submitted nominations for the awards this year. The committee held a conference call to decide the winners and she looks forward to presenting the awards after dinner.

Fall Conference

Carrie reported that the conference was a success. The final financial report is not complete as there are still some outstanding monies owed. Evaluations of the conference will be gone over for

suggestions to future conferences, The dates have been reserved for next year at the Kettunen Center have been reserved for September 24-26 of 2008. We had great vendor support including several new vendors and always welcome new members to the committee. The committee did a great job putting together a great conference.

Carrie added that while at National Conference the Executive Board purchased an online license to a library of the last 4 years of the session that you can view videos of.

Historical Committee

Rich Rybicki reported that the historical marker has been approved and paid for. It will be installed next April and will commemorate 80 years of Detroit dispatch. Friends of Belle Isle have been contacted about providing a reception following the dedication ceremony. An email has been sent out to APCO members explaining the opportunity to help fund this marker. Pledge cards are available with the donations being mailed to the treasurer, Carrie Perialas. This mailing will go out to other APCO chapters and private entities for donations. Pat Coates suggested moving the March meeting to April and include the dedication as part of the meeting. Rich advised that this may not work out since the suggested date is a weekend and that there are other entities that use Belle Isle for various activities. He would like to have plans finalized by January. Lloyd asked if there was a minimum donation and was advised that it is \$100.00. Carrie asked if lesser donations will be accepted and Rich stated that they would not be refused.

Nominating Committee

Karen Chadwick stated that all offices were unopposed and inductions would be held following the dinner.

Newsletter/Website

John Bawol advised that there is a new entry on the website to allow members to update their email information and it will be sent it through to him. This information will then be sent to Kim for her records. Kevin Walk stated that one of his goals will be the resurrection of the quarterly newsletter in 2008. He would like to have the first publication in March of 2008.

State 9-1-1 Administrator

Harriet Miller-Brown added to John Bawol's previous report on Senator Patterson's introduction of Senate Bill 679 stating that he had also introduced Senate Bill 815. He is not pushing them through yet and is waiting to see how Senate Bills 410 & 411 do. Information on substitutions and changes to the original bill proposal are available at the rear of the room. She noted that these are not all finalized and that it has to go before the full floor for a House vote and then it has to be returned to the Senate for concurrence or rejection. If rejected, it will then go to conference committee. She stated that the time is getting short for implementation in 2008.

ETSC Emerging Technologies committee has approved a draft which will be presented to the ETSC in December and will serve as a guideline for PSAPs and telematics for deployment in their areas. It will then be posted on their website which is being upgraded.

Quarterly distributions to the counties will be going out a the end of October.

There will be federal grant money available to the states. They are waiting to see if it will be channeled to the states, counties or the municipalities. This money is for upgrading PSAPs and networks, not the homeland security grant for upgrading radios. She will update us as she gets information on the grant money.

Dispatcher Training Application Process will include some changes this year. It will go out the Monday following Thanksgiving and will be due back **in the office** by the close of business at 4:00pm on Friday, February 1, 2008. Form 510 completion will be required this year and you will be available to you by requesting it via email to the address provided on your application. It will be sent to you and your current end of 2006 510 form to you in the new format You will then pick up on the new format and continue with your 2007 expenditures. Electronic applications are being worked on, but the forms will still need to have three "original" signatures on them, not stamps or electronic signatures. You must have spent your received monies up to 2005 to qualify you for 2008 money, which will still be available. Unspent money from 2003 must be returned to the state training fund and will be sent out in the next distribution. The next distribution will go out at the end of November. This year over \$32,000.00 had to be returned to the state. At this time Harriet went over the forms that will be used.

TERT Report

John Bawol reports that there is progress being made on getting the program up and running in the state. The national TERT initiative is proposing minimum training requirements. A lot of them will be grandfathered in. All will be ETSC approved courses and some will be FEMA approved and they are trying to get funding for those courses. Supervisor requirements will be more stringent. The Training Subcommittee has discussed the availability of courses in the state. The Memorandum of Understanding is now with the state. Word has it that it will pass with no problems. There should be more information in the near future on progress on this program.

Every TERT person deployed will have a go/jump bag. It will include various items in addition to a sleeping bag and pillow. Northern Michigan Emergency Management has agreed to pay for these in their region. There is a need to determine approximate cost and number of these bags needed per region in order to request funding. Jamel Anderson asked for clarification and was advised that the bags would be for each TERT member.

Old Business

Senate Bills 410 & 411 previously discussed by Harriet Miller-Brown

New Business

Pete again spoke about the meeting calendar for the upcoming year and mentioned the March and July meeting location openings.

Next APCO meeting will be held in Oakland County on January 24, 2008 at the Polish Cultural Center in Troy. Pat Coates has offered to host the meeting. Further meeting information will be posted on the Chapter website.

Following a break, Motorola made their presentation at 4:15. It was followed by dinner at 6:00

The meeting was reconvened in the Town Hall at 7:13 pm by President, Pete LeFavour.

A mention was made to correct three of the dates on the calendar that was handed out for next years meetings. When all meeting locations are set, the finalized calendar will be re-issued.

Dreama Arnett was called forward to be recognized as a graduate of the APCO National Registered Public Safety Leaders Program. She spoke about the program and what it included. She stated that it was a very worthwhile experience and that the tuition is now \$1,000.00 for the 12 month course.

Pete made mention that Colleen DeMare, who was the 2006 Michigan Telecommunicator of the Year, was awarded the same honor at the national level.

The meeting was turned over to Christina Russell for the presentation of the APCO annual awards. She recognized the workers in telecommunications and also acknowledged the veterans in the field who were present. President, Pete LeFavour was called to the front to assist in the recognition of Bill Charon for his many years of service in a variety of organizations throughout the state. In appreciation of his service and the fellowship enjoyed with Bill Charon by the chapter, memorial plaques were presented to his family and to the Ionia Communications center. In addition, the purchase of a paver brick in his memory has been purchased at the APCO National Headquarters in the "Walk of Heroes".

Certificates of Excellence were presented to Hannah Dawson from Eaton County Central Dispatch, Angela Sweebe Ware from the Midland County Central Dispatch Authority, Steve Leaming and Richard Tyryce from MPSCS, Jennifer Matthews and Meagan Tripp from Ottawa County Central Dispatch Authority.

The 2007 Chapter Award Recipients are:

David Fontaine from Ottawa County Central Dispatch Authority as the Information Technologist of the Year

Terry Vogel from Meceola Central Dispatch at the Technician of the Year

Jonathon Whitford from Eaton County Central Dispatch as the Supervisor of the Year.

James Fyvie from Clinton County Central Dispatch as Director of the Year

Sandra Hagg from Van Buren County Central Dispatch as the Telecommunicator of the Year

Awards and gifts were presented to all the recipients. The winner's names will be submitted to APCO National for inclusion in the annual national award selection.

Outgoing president, Pete LeFavour was awarded his honorary gavel by Karen Chadwick, Immediate Past President, for his service to the Michigan Chapter of APCO.

Karen then asked the Executive Board for 2008 to step forward for the oath of office.

The board is:	President	Kevin Walk
	1 st Vice President	Christine Schultz
	2 nd Vice President	Dreama Arnett
	Secretary	Kim Ostin
	Treasurer	Carrie Perialas
	Sgt-At-Arms	Andrea Hine
	Imm. Past President	Pete LeFavour
	National Representative	Lloyd Fayling

The oath of office was administered by Karen Chadwick who then turned the meeting over to incoming President Kevin Walk. Kevin spoke about his vision for the coming year including providing members with the leadership and service that they have come to expect. The newsletter will be reinstated and the website will be enhanced.

Motion was made to adjourn the meeting at 8:17 by Carrie Perialas and seconded by Kelly Rasmussen. Motion carried.