



**MEETING AGENDA**  
**APCO/NENA JOINT MEETING**  
 Thursday, December 14, 2023  
 10:00 A.M. called to order at 10:05 A.M.  
 Virtual Meeting  
[www.miapco.org](http://www.miapco.org)  
[www.michigannena.org](http://www.michigannena.org)

<p>Greetings</p> <p>Approval of Agenda</p> <p>Agenda Approved: Yes</p> <p>Roll Call of Executive Board</p> <p>Quorum: APCO / NENA</p> <p>APCO New Member Report</p> <p>APCO Minutes</p> <p>NENA Minutes</p> <p>APCO Treasurer's Report</p> <p>NENA Treasurer's Report</p> <p>APCO President's Report</p> <p>NENA President's Report</p>	<p>President(s) Collom/Lehman</p> <p>President(s) Collom/Lehman</p> <p>Motion: Nielsen/ Support: Cunningham</p> <p>APCO/NENA Plumb/Sturgis</p> <p>Yes / Yes</p> <p>1<sup>st</sup> Vice Pres. Dave Rapacz</p> <p>Secretary Cynthia Fell</p> <p>Secretary Caitlin Sampsell</p> <p>Treasurer Phyllis Fuller</p> <p>Treasurer Tim Jones</p> <p>President Christine Collom</p> <p>President Stephanie Lehman</p>
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**Absent with notice:** Collom and Jones

**APCO Treasurer report:**

APCO Report presented. Lehman (approve) Plumb (support) as presented.

Today is Phil Bates' last day. Happy Retirement!

**NENA Treasurer's report:** table this report in the event that there is any questions. (tabled until February)  
 Motion (Cunningham) Second (Fell)

**APCO Presidents Report:** Please accept my apologies for not being present at today's meeting. I want to first welcome Ms. Cynthia Fell to the APCO Executive Board as our new secretary. At the annual meeting in October the

Executive Board was sworn in for 2023-2024: The current board was installed with one change. Michelle James, the out-going secretary who served many years on the APCO Board, is preparing for her retirement in 2024. Michelle also received the President's award for her contributions and years of service to APCO.

In other business: 2023 memberships expire on December 31, 2023. Please remember to renew your membership and take this opportunity to review your membership information through the PS Connect site. It is also important to review your agency memberships to ensure you have the correct personnel and email information. Group memberships are a great way to get your staff involved at an affordable rate. If you are interested, please visit the APCO Intl. website under “membership” The different membership levels and groups levels are outlined to help agencies decide the best option for them.

**NENA President’s Report:**

Membership should be renewed before December 31, 2023. Review the EPRC, great tool to determine contact information for PSAPS.

Standards and Best Practices: Clearwater FI – January 15 - 18

911GTW: Feb 25-28

**Committee Reports**

<b>CJIC Update</b>	<b>Lisa Hall/Jeremy Ludwig</b>
Topics that are on the horizon: Encryption and by April there should be a solution for the extreme risk protection order entries.	

<b>Training/ Membership Activities</b>	<b>Kim Ostin/Dave Rapacz/Samantha Sturgis</b>
Very positive reviews from the attendees of the joint training. Location, trainer, and content were received well. Financially, each organization made a couple hundred dollars. Lisa Hall advises that she has a fire department that has a room that can accommodate training with updated AV equipment.	

<b>Professional Development</b>	<b>Samantha Sturgis/Cynthia Fell</b>
61 new ENP Dave Plumb and Matt Ramos since the last meeting Feb 3 <sup>rd</sup> (application deadline January 5 <sup>th</sup> ). The list of current ENP’s is available on the website. RPL/CPE scholarship being finalized with APCO. Also, MMRMA offers RAP grants.	

<b>Technical</b>	<b>Jeff Kelley/Todd Velderman</b>
Kelley, 3- 3.5 months for work orders. (230 tickets in the queue) Review the announcement from MPCSC regarding the radios that are no longer available to be onboarded after the 1st of the year.	

<b>Frequency Coordination/MPSFAC/700MHz</b>	<b>Keith Bradshaw/Pat Coates</b>
Revised 700 plan public notice ended Oct. 4 <sup>th</sup> . There have been no updates and no meetings. Next meeting is scheduled for January 18 <sup>th</sup> . (backup day January 25 <sup>th</sup> ) Dale Berry is retiring and Kevin Wilkinson from MedStar has been appointed to take his place.	

<b>Joint Michigan Conference</b>	<b>Tammy Smith/Kelley Cunningham</b>
May 19-May 23, 2024, Registration will open up after the end of the year. (Muskegon)	

<b>APCO National</b>	<b>Kim Ostin</b>
<p>Call for Papers closed for National APCO. Memberships expire December 31, 2023. Registration for the Wellness Summit (Atlanta, GA) open until January. Check the website in the near future for the speaker's information.</p> <p>APCO has been reaccredited as an ANSI-Accredited Developer (ADS).</p> <p>A reminder to utilize the PS Connect discussions/library if you have a question at your center, an upcoming project or a proposal there is a good chance that there may have been a discussion on it and you can go in and see if there is anything to help you out.</p>	

<b>APCO Awards</b>	<b>Kelley Cunningham</b>
<p>See below for the list of the awards. Looking for photo submissions for the APCO Photo contest.</p> <p><a href="https://www.miapco.org/awards-information.html#/">https://www.miapco.org/awards-information.html#/</a></p>	

<b>APCO Scholarship Program</b>	<b>Cynthia Fell</b>
<p>The new scholarship will be available for 2 approved applicants a year for successful completion of RPL or CPE (\$500 for each). These funds have been included in the 2024 MI APCO budget. Please reach out to Cynthia Fell <a href="mailto:cfell@plymouthtwppd.org">cfell@plymouthtwppd.org</a> for additional information.</p>	

<b>APCO Historical</b>	<b>Rich Rybicki</b>
<p>The first Christmas lights at the White house appeared in 1894. In 1914 lights were more affordable and common by 1930- replacing candles on the Christmas tree.</p>	

<b>NENA National</b>	<b>Leah Hornacek</b>
<p>June 28 – July 3<sup>rd</sup>: NENA National – Gaylord Palms in Orlando</p>	

<b>NENA Legislative</b>	<b>Jordyn Sellek</b>
<p>House Democrats lost 2 members – 54/54 split. Special election in April to fill 2 vacancies.</p> <p>The minimum staffing proposal was voted out of committee but failed to get a full vote of the house.</p> <p>Ballot proposal to get rid of property taxes – wasn't approved by the board of canvassers. <a href="http://www.axemitax.org">www.axemitax.org</a> is the website if you would like to review their proposal.</p>	

<b>NENA Young Hero</b>	<b>Samantha Sturgis</b>
<p>We are looking for more nominees. Nomination deadline is February 15<sup>th</sup>, 2024. The form is available on the NENA website. <a href="https://michigannena.org/young-hero-award">https://michigannena.org/young-hero-award</a></p>	

<b>Commercial</b>	<b>Larry Stidham/Jim Hansen</b>
<p>CAC by annual meeting in Daytona at National APCO headquarters. Chapter CAC liaison committee is working on educational webinars to help improve communication and grow industry partner participation in their chapters.</p>	

<b>State 9-1-1 Committee</b>	<b>Lisa Hall/Stephanie Lehman</b>
<p>next meeting March 13</p> <p>Lisa Hall: Last met 12/13/2023- SNC Task Force provided a summary for 9-1-1 network events.</p> <p>Certification: 500 and 301 forms were approved. There were a couple changes on the 301 form regarding text statistics and secondary PSAP's.</p> <p>Training: Updates have been made to the provider policies. They are working on the training fund guidelines.</p> <p>Emerging Tech: See recent email regarding conference.</p>	

<b>State 9-1-1 Administrator</b>	<b>Joni Harvey</b>
<p>Enhancement up and running now. If you have 2021 training funds and they are unspent, you need to request an invoice as soon as possible. (and you intend to apply for 2024 funds). GIS repository, location-based routing is up and running in Michigan. Lyndsay is off on maternity leave at this time.</p> <p>NENA is still working on the 911/988 standard. They are almost done reviewing the public comments, and then it will go out again for public review. Amanda Girard is the contact for 988 in Michigan.</p> <p>State and Local Cyber security grant – if you have not completed a consent agreement, please complete one. You must do one for each project that you may be interested in. The state 9-1-1 office is looking at the December 15<sup>th</sup> deadline and they will take local approval processes in consideration when looking at the application.</p>	

<b>MCDA</b>	<b>Angela Elsey</b>
<p>Met in Flint on December 1<sup>st</sup> (discussed renewal w/ Capitol Services). Contract amendment extends the length of the agreement until January 31<sup>st</sup>. The contract and the amendment are on the website.</p> <p>911 GTW – Sellek and another board member will be going to 9-1-1 Goes to Washington. Hoping to arrange additional training. Next meeting will be Feb 2<sup>nd</sup> in Midland. Barb Davidson has been elected as Secretary 2024.</p>	

<b>Nominating Committee</b>	<b>Sandra Nielsen/Phyllis Fuller</b>
<p>APCO : Policy Changes - updating a procedure for elections</p> <p>NENA: nothing to report</p>	

**\*\*\*Reminder: Only vote on motions, for the association that you are a member of (APCO members vote on APCO motions, NENA members vote on NENA motions)**

<b>APCO/NENA OLD BUSINESS</b>	<b>Christine Collom/Stephanie Lehman</b>
n/a	

<b>APCO/NENA NEW BUSINESS</b>	<b>Christine Collom/Stephanie Lehman</b>
Looking for a volunteer to host the February 15 <sup>th</sup> , 2024, Joint Meeting	

<b>APCO Old Business</b>	<b>Christine Collom</b>
APCO: Scholarship Policy and Implementation	

<b>APCO New Business</b>	<b>Christine Collom</b>
APCO: Looking for a volunteer to join the training committee for the 80 <sup>th</sup> anniversary celebration	

<b>NENA New Business</b>	<b>Stephanie Lehman</b>
9-1-1 GTW: 2 members will be sponsored by NENA. There is not a determination on who at this time. Nominations for Executive Board will begin after the 1 <sup>st</sup> of the year.	

**MEETING ADJOURNED at 1106 Motion (Sampsell), Support (Rapacz)**

**Zoom Link Information**

[www.miacpo.org](http://www.miacpo.org)

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**2024 Meeting Dates:**

February 15<sup>th</sup>

May 21<sup>st</sup> with Conference

September with Emerging Tech

October 24-APCO Annual Conference

December 5<sup>th</sup> -Virtual

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