



MEETING AGENDA

APCO/NENA JOINT MEETING – Delta Marriott in conjunction with the Michigan Public Safety Telecommunications Conference

Wednesday, May 22, 2024

3:30 p.m. – 5:00 p.m.

www.miapco.org

www.michigannena.org

Called to order: 1532

Adjourned:

Greetings	President(s)	Collom/Lehman
Approval of Agenda	President(s)	Collom/Lehman
Roll Call of Executive Board	APCO/NENA	Plumb/Sturgis
Quorum: APCO / NENA	Yes / Yes	
APCO New Member Report	1 st Vice Pres.	Dave Rapacz
APCO Minutes	Secretary	Cynthia Fell
APCO Treasurer’s Report	Treasurer	Phyllis Fuller
APCO President’s Report	President	Christine Collom

Absent with notice: Ostin and Nielsen

Agenda Approval: Motion Sampsell, Support Plumb

APCO New Member report: 44 new members – list provided. Total members = 670

APCO Minutes: The minutes were posted on the website for the members to review. Approved Fuller/Support Cunningham. No discussion.

APCO Treasurer report: A copy of the treasurer’s report was provided to the group- each board member had their own copy at the meeting.

Checking account balance: \$131,223.29

Investment account balance: \$87,278.32

Total: \$218,501.61 *Several bills are outstanding regarding the conference (space, keynote speakers). APCO is the fiduciary for the conference, surplus is divided equally with NENA.

Approved Rybicki/ Support Jones

No discussion

APCO Presidents Report: MI APCO is celebrating its 80th year as a chapter, MI was the 5th chapter to be recognized as a national chapter by APCO. Libby Howland will be recognized at the national conference as APCO Line Supervisor of the Year (2024).

Committee Reports

CJIC Update	Lisa Hall/Jeremy Ludwig
Radio Encryption: do not make any major radio purchases without taking into consideration future encryption requirements. The latest FBI CJIC requirements will require encryption (possibly a minimum of 128-bit strength). Any talk groups that are not encrypted will be noted in your CJIC compliance report. In the future there will be a new chair for the CJIC update.	

Training/ Membership Activities	Kim Ostin/Dave Rapacz/Samantha Sturgis
Joint committee with both NENA and APCO members: Fall training (Homer Twp – near Midland) 9/24 and 9/25. 9/24: free NENA Preventing Telecommunicator Tunnel Vision (worth 1 ENP credit and counts towards excellence in dispatching certificate), 9/25 Recruit for Team and Train for Family – Hoping to have the registration posted soon.	

Professional Development	Samantha Sturgis/Cynthia Fell
Currently 5 RPL's in the state of Michigan. The new APCO scholarship can cover \$ 500 dollars of the \$1,105 cost of the RPL program (MMRMA members can apply for a RAP grant to cover up to 50%). There are openings in the Jun, July, September, and October 2024 classes. Please advise me if you or a member of your team earns the RPL designation.	

Technical	Jeff Kelley/Todd Velderman
Todd Velderman: The tower outage (a couple of weeks ago) was caused by fade. If you have questions, contact the office. They are working on visiting each dispatch center. Replacement of a tower is on the horizon (coming up soon).	

Frequency Coordination/MPSFAC/700MHz	Keith Bradshaw/Pat Coates
Dave Plumb for Pat Coates – met on May 16 th . Several frequency applications were approved. Discussions continue on a proposal to encrypt several 700 MHz interoperable channels. The next meeting is July 18 th in Roscommon.	

Joint Michigan Conference	Tammy Smith/Kelley Cunningham
Next year's conference – May 18 th through May 22 nd . Evaluations are included in the app regarding this year's conference. Socibowl will probably be booked again next year. All members are encouraged to convey suggestions for keynote speakers.	

APCO National	Kim Ostin
Dave Plumb for Kim Ostin – National conference registration is open. The keynote speakers are listed on the website. Orland FL 8/4 – 8/7. Check your emails for notification of 3 upcoming free webinars.	

APCO Awards	Kelley Cunningham
Nominations for APCO awards will be accepted through 9/1/2024. Winners will be presented at the APCO year end conference in Frankenmuth (sponsored by Motorola). If you are interested in participating in the awards committee, contact Kelley.	

<https://www.miapco.org/awards-information.html#/>

APCO Scholarship Program	Cynthia Fell
The new scholarship has been added to the MIAPCO manual. There are 2 \$500 scholarships available for this year (after the completion of RPL or CPE). The LEAD scholarship program includes a mentorship program. Please reach out to Cynthia Fell cfell@plymouthtwppd.org for additional information. Deadline is 9/1.	

APCO Historical	Rich Rybicki
The marker for 911 located on Belle Isle in Detroit was highlighted by Rich. Additional historical facts can be found on the MIAPCO website. https://www.miapco.org/historical-information.html#/	

Commercial	Larry Stidham/Jim Hansen
Larry Stidham: VP Sales and Marketing (Indigital) – This conference had a lot of new industry partners. Pass the names of industry partners that can be vendors along to Jim and Larry. They assist with connections in the commercial space.	

State 9-1-1 Committee	Lisa Hall/Stephanie Lehman
(Lisa Hall – not present)—Jeff Troyer is the chair. This is a 21-board committee that meets quarterly. Last met on 3/13. 2 compliance reviews were approved. 15 denials were overturned. 9/30-10/2 Emerging Tech Forum (Lansing) Discussed a bylaw change (regarding having to be an SNC member to be a chair) – this will be decided in June.	

State 9-1-1 Administrator	Joni Harvey
<p>MISNAP: It is imperative that you are looking at the training status of your employees throughout the year to ensure the training providers are adding training within their required 30-day time period. Directors and coordinators should be entering the training and uploading training expense documentation within 30 days of completing training as well; this will keep agencies from scrambling at the end of the year and providers are not obligated to add training late. You should also make sure your dispatchers are logging into their account at least once a year to verify their information is correct which will also populate their user ID.</p> <p>Note: All grandfathered employees’ training cycles end in December even years. Please make sure grandfathered employees continuing ed training is up to date. Lyndsay had two Microsoft Teams webinars this year, both recordings are posted in the Resources tab in MISNAP if you were unable to attend the training.</p> <p>Emerging Technology Subcommittee: The ETS is working on a list that identifies the type of equipment and vendor each PSAP has so if you are looking to upgrade a piece of equipment and considering a vendor, you can see if another PSAP has the same type and contact them with questions.</p> <p>GIS Repository: Several efforts have been made by the State 911 Office and the Center for Shared Solutions GIS team to get all counties to upload their data into the repository. An updated map was added to the State 911 Committee website at the beginning of May. If you have questions about your agencies status please reach out to the DTMB NG911 help desk.</p>	

There is a link on the SNC website for the Michigan Statewide NG911 GIS Repository. The Michigan Statewide NG911 GIS Repository is a great resource with previously recorded training that has been provided along with information about how to contact the NG911 Repository help desk.

Other Activity of the State 911 Office:

- New Positions within the State 911 Office
 - o Cindy Homant 911 Technology & Resource Specialist
 - o Lyndsay Keith 911 Designation Specialist
 - o Posted Compliance Review Specialist
- The State 911 Office began their biennial audit with the Office of the Auditor General April 22, 2024.
- We are in the process of drafting the SNC’s annual report to the legislature which will be presented at the June SNC meeting.
- We continue to work with schools and programs to have their curriculum submitted for SNC approval in an effort to have high school and college students graduate with some or all of their required module I and II certifications.

Genessee County and Saginaw County both have complex programs in place with their schools to include internships. If you are interested in starting a program in your area, Tim and Chris are excellent resources. If you are doing something creative in your PSAP to increase hiring or working with your schools, please share that and be a resource for others!

- There were 7 PSAPs that were able to meet the very last minute deadline to submit projects for the OHSP Traffic Safety Grant FY24 funds. The approval process is several steps long, and grant awards are expected to go out in September with a start date of Oct 1. FY25 projects will likely open in Feb/March next year.
- NASNA has created an outage notification workgroup that Joni is participating in. The goal is to work with the FCC to address the many issues with outage notifications from carriers after the new rules went into place in Jan. We plan to have more updates on this in September.
- NENA is still working through the 911/988 standard and is currently going through another round of public comment. The Michigan group is staying focused on educational materials on appropriate use of 911, 988 & 211 and are discussing a potential recommendation to the cert sub at a future date for a best practice recommendation. The workgroup is waiting for the NENA standard to be adopted first. There is also work going on with the FCC who is tasking carriers to develop a way to route calls by GeoRouting (not to be confused with Geolocation). This will help significantly improve routing which is currently based on area code. Amanda Girard is the 988 Coordinator for MICAL, and will provide an additional update on 988 in MI.

MCDA	Tim Jones
Next meeting is June 7 th in Genessee County.	

Nominating Committee	Sandra Nielsen/Phyllis Fuller
Nothing to report. This committee manages the nomination process. APCO nominations will be open in August.	

APCO/NENA Old Business:

Lehman: Add the 9-1-1 Goes to Washington Report -Libby Howland (Eaton County) – received the scholarship for 9-1-1 Goes to Washington. She encouraged members to look for scholarships for this event. She highlighted the training that is received before the event and that there are attendees that mentor new attendees.

APCO/ NENA New Business: no joint new business

APCO Old Business:

1) Present Bylaw Changes for approval per Bylaw Article X: Amendments

The following Bylaws were presented to the Membership on October 26, 2023, February 22, 2024, and placed in the Michigan APCO website on February 22, 2024.

- a. Bylaw Article V (5.5)
- b. Bylaw Article VI (6.1-6.11)
- c. Bylaw Article XII (12.1)

Discussion open: none

Motion to approve: Lehman

Support: Fell

Motion carries

2) Policy Update (to include a section about the LEAD scholarship)

APCO New Business:

October 23rd training, awards will be the next day. The first class will be free – information will be emailed out to the membership shortly.

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2024 Meeting Dates:

September with Emerging Tech

October 24-APCO Annual Conference

December 5th -Virtual