



MEETING AGENDA

2024 Annual Meeting

Thursday, October 24, 2024, 2:00 p.m.

Called to order: 1401

Zehnders of Frankenmuth

www.miapco.org

**Greetings
Pledge of Allegiance
Executive Board Roll Call
Call for amendments to the agenda
Introductions
2023 Annual New Member Report
Minutes
Treasurer's Report**

**President Christine Collom
Sgt. At Arms Kelley Cunningham
2nd Vice President Dave Plumb
President Christine Collom
2nd Vice President Dave Plumb
1st Vice President Dave Rapacz
Secretary Cynthia Fell
Sgt. At Arms Kelley Cunningham**

Absent with notice: Fuller, Stidham

Quorum: Yes

APCO Treasurer report:

A copy of the budget paperwork is on the table. 2024 Financial review 11/8 at Washtenaw Metro.

Motion to accept the treasurer's report Accept: Rapacz Support: Morgan

APCO Presidents Report:

Annual new member report: 36 new this month total 755 MIAPCO.

Secretary: Minutes

Printed and available to review at the meeting.

Motion to accept the minutes Approve: Plumb Support: Lehman

Motorola Quick Learn Rave Alert: Nick Tavaglione 508-510-0967

Committee Reports

Nominating Committee	Sandra Nielsen
<p>2nd Vice position open, 3 nominations and were verified to meet the requirements. Corey LeCureux, Jeremy Ludwig, Robert Stahelin. Election open 9/3 and the election closed today using simply voting. 95 votes out of 295 eligible members. Person must receive more than 50 percent of the votes. No person received more than 50 percent. The 2 that received the most votes will get 3 minutes of time to speak. Jeremy Ludwig and Robert Stahelin spoke to the membership.</p>	

Congratulations to Robert Stahelin – elected 2nd VP for Michigan APCO.

APCO Historical	Rich Rybicki
Rich highlighted the historical exhibits that were posted in the front of the banquet room.	

APCO National	Kim Ostin
<p>The APCO annual Conference & Expo page has been overhauled and hopefully things will be easier for you to locate on it. The Call for Papers is now open through December 11th. This year there are two new categories, which are Training Essentials and Mastering Media & Public Engagement. The conference will be held July 27-30 in Baltimore, Maryland.</p> <p>Due to recent weather impacts in the southern region, the application deadline for APCO’s Certified Public-Safety Executive (CPE) Program Class 18 has been extended to October 29 for the program which begins in January.</p> <p>There are two upcoming webinars that are free to members. They are Impressive, Innovative, Influential Iowa – (In this webinar learn how the town of Spencer came up with innovative solutions during a recent flood utilizing deployables to keep their ECC functioning and how their solution is influencing the way FirstNet is being used.) November 12, 2024 1:00 – 2:00 p.m. and The Disruptive Power of ASAP Service - October 31, 2024 1:00 – 2:00 p.m.</p> <p>If you submitted a nomination to participate on a Standards Development committee, the selection process will be held very soon. As with many things, there is a delay due to the hurricane situation.</p> <p>Anyone can nominate a Young Professional, 35 years or younger, to be spotlighted on the APCO website and in the eNews. The form can be found on the APCO website.</p> <p>On October 22nd, the FCC adopted a long-anticipated Report and Order concerning licensing and use of the 4.9 GHz band. The FCC ensured that the band will be reserved for public safety use and emphasized the importance of protecting existing incumbent operations and incentivizing technical innovation within the band. A framework was adopted to promote these goals by selecting a band manager who will hold a nationwide overlay license and will be authorized to enter into a sharing agreement with FirstNet to access the band where there are no incumbent operations.</p> <p>APCO is currently seeking participants for working groups to help work on standards for the telecommunications industry. If you are interested in working with others on one of these, volunteer on the APCO website. The current standards are Core Competencies, Operational Factors and Training for Next Gen Tech in the ECC and Emergency Communications Common Disposition Codes for Data Exchange. If these are not of interest to you, watch for new working groups that will be created in the future.</p>	

Commercial	Larry Stidham
NO REPORT	

Mel Meier spoke to the group. More training tracks were added for the conference. His ask: put in a white paper for the conference. He would love to see Michigan represented at the conference.

Training/ Membership Activities	Kim Ostin/Dave Rapacz
<p>The last 2 months: Sept (NENA class and Renee Thorton) reviews good 10/23 - Jim Marshall Building Mentally Tough High Moral – 26 people attended, full 8.5 hours Mentioned last month new direction (regarding low staffing)</p>	

APCO Awards	Kelley Cunningham
<p>Nominations are open and on the website. The scoring rubric will be posted on the website to aide in writing the nomination. If you would like to be on the committee email Kelley Cunningham. Award winners from tonight will be on the website by next week and they will be submitted to Michigan APCO.</p>	

Professional Development	Cynthia Fell
<p>CPE application deadline extended to October 29th (Class 18) Class 18: January 1, 2025 – July 18, 2025 – Capstone course: July 7-18, 2025 Class 19: July 2, 2025 – January 16, 2025 – Capstone course: January 5- 16 2026 Online and in person \$3,885 tuition Dave Plumb is our graduated this year and is the only current CPE in Michigan RPL: Offered monthly \$1,105 Currently there are 5 RPL’s in Michigan APCO Standards Development Working Groups Open for Sign Up Core Comp, Operational Factors, and Training for Next Gen Tech in the ECC (deadline to signup is 12/1/2024) Emergency Communications Common Disposition Codes For Data Exchange (deadline to signup is 12/1/2024) Min Operational Standards for the use of TTY/TDD or Similar Device in the ECC (deadline to signup is 12/1/2024)</p>	

APCO Scholarship Program (LEAD)	Cynthia Fell/Kim Ostin/ Sandra Nielsen
<p>Congratulations to our first LEAD Scholarship recipient! Kristina Nevins</p> <ul style="list-style-type: none"> - Currently employed at Barry County Central Dispatch as a Supervisor - Employed for just over 11 years - During that time, she also spent 8 years as a Firefighter/EMT with Benton Township Fire Department - In her essay she conveyed a clear motivation to improve training for her department and move up in her agency. <p>Dave Rapacz (Gratiot County) has volunteered to be Kristina’s mentor for the year that she is in the RPL program.</p>	

CJIC Update	Jeremy Ludwig
<p>1. Radio Encryption for talkgroups that CJI is transmit over: You should see a white paper soon from LEIN addressing this. The latest CJIS Security Policy further clarifies encryption requirements that have been in place since 2010. It is understood that it will take time and funding for agencies to meet compliance. LEIN Audit staff will audit to this requirement for educational purposes and require a written corrective action plan for any finding of non-compliance. These findings will not lead to sanctions until after October 1, 2026. After October 1, 2026, agencies found not to be in compliance and receive a finding will be submitted to the normal process which can include a plan and steps to meet the plan. Refusal to have a plan, implement the plan or make movement to compliance will lead to sanctions which can include access removal.</p>	

They will begin adding this information to training and obviously you'll see it in upcoming audits.

2. If you have not reviewed the latest cjis policy 5.9.5, please make sure you are doing so. There are impacting updates to include MFA, encryption and ID proofing. There is a companion document that highlights the changes that can be found on the website. LEIN will be sending out some guidance and highlights in November as well.

3. ERPOs - they have finally secured a contract with the vendor to create this form. They are hoping for completion in January of 2025.

State 9-1-1 Committee	Jeff Troyer
Met 9/18. Changes were updated in MISNAP Certification: presented 6 reviews- they were approved. 3 new counties were drawn Earned sick time act: Significant discussion, 2 main topics – advanced notice for use of sick time and earned sick time for part time employees. The position has been posted for State 911 Administrator. Next meeting 12/11.	

Legislative Update	Jeff Troyer
n/a	

State 9-1-1 Administrator	State 911 Office
Lynsdsay Keith: Repository (GIS) please update your agency's information. 911/988 met yesterday – comments are closed for this document and the working group will be addressing the comments.	

Technical	Jeff Kelley/Todd Velderman
No Report Work status – dialed back some of the work due to dignitaries coming in and out of the state.	

Frequency Coordination/MPSFAC/700MHz	Keith Bradshaw/Pat Coates
Next meeting 01/16 in Pontiac Looking for a fixed time for a neighboring region to reply. They are asking for 45 days.	

MCDA	Tim Jones
NO REPORT	

Michigan NENA	Stephanie Lehman
Upcoming NENA events: Standards and Best Practices, Clearwater FL, January 12-15 911 GTW, Arlington VA, February 23-26 Conference and Expo, Long Beach CA, June 21-26 Nominations for the Michigan Chapter Executive Board open in January 2025.	

We are hosting a NENA CTO course in Barry County November 18-20. A couple of other centers have tried to bring this course over the last year, and it gets cancelled. We need 2 more attendees, so if you have any staff that you'd like to send, please get them registered. The course is also worth 3 ENP points if anyone has staff that need points.

Joint Michigan Conference	Tammy Smith/Kelley Cunningham
2025 5/18-5/22 Muskegon, 2026 will also be in Muskegon. Putting together a committee to find 2027-2028 conference location. 2025 conference – working on keynote speakers, 1 st of the year is call for papers.	

******Reminder: Only vote on motions, for the association that you are a member of
(APCO members vote on APCO motions, NENA members vote on NENA motions)**

APCO Old Business	Christine Collom
None	

APCO New Business	Christine Collom
<ol style="list-style-type: none"> 1. 2025 Membership Dues: Go ahead and start renewing your membership dues. This will be in your email in the near future. Update your membership information in the APCO website. 2. 911 Goes to Washington (February 23 – February 26, 2025) - each year we will send two members one from the board (Dave Plumb) and one from the membership. Send your letter of interest through November 15th to Dave Plumb. The information will be on the website. 3. Voting Results for the 2nd Vice President Position (added to the agenda by Troyer) motion: Rapacz/support: Cunninham <ol style="list-style-type: none"> a. 47 votes cast and the majority of the votes went to Robert Stahelin 	

Recess: @1534

The Motorola social hour will begin at 5:00 p.m., followed by dinner and awards presentation at 6:00 p.m.

Reconvene Business Meeting immediately following dinner.

- 1. Reconvene Business Meeting Christine Collom**
- 2. Presentation of Awards Kelley Cunningham**
- 3. Installation of Officers for 2024-2025 Mr. Mel Maier, CEO, Executive Director**
- 4. Presidential Address Incoming President Dave Plumb**

Reconvene 1928

All awards were handed out after dinner.

Adjourned 2100