

Michigan Public Safety Frequency Advisory Committee
Meeting Minutes
May 15, 2014
4000 Collins Rd, Lansing, MI

Member Attendance

Member	Affiliation	Present	Excused	Absent
Keith Bradshaw – Chairperson	MI APCO- Frequency Advisor	X		
Dale Berry – Vice Chairperson	MI Association of Ambulances	X		
Patricia Coates – Secretary	MI APCO	X		
Brent Williams	MI APCO-Alternate Frequency Advisor	X		
Mel Maier	MI Sheriff’s Association	X		
Dan Robinson	State of MI – DNR	X		
Thomas Briggs	MI Department of Transportation		X	
	MI Association of Chiefs of Police			X
Mark Jongekrijg	MI APCO		X	
Rick Martin	State of MI – MSP		X	
Kasey Mlujeak	State of MI – Corrections	X		
Bill Nelson	MI Association of Fire Chiefs		X	
Chuck Cuibley	MI Association of Fire Chiefs (Alt)	X		
Joe Turner	MI Municipal League		X	
Kathy Vosburg	MI Association of Counties		X	
Mark Sandberg	State of MI – MPSCS		X	
Catherine Henning	State of MI – MPSCS (Alt)	X		

Other Attendees

Greg Farrer	State of MI – MPSCS
Karl Beckman	Motorola
Rene Thomas	Motorola

I. Call to Order

The meeting was called to order by Mr. Bradshaw at 10:25 AM

II. Introductions

Attendees introduced themselves.

III. Approval of Agenda

Motion by Maier, supported by Williams, to approve the agenda as presented. Motion carried unanimously.

IV. Approval of the Minutes of the March 20, 2014 meeting.

Motion by Berry, supported by Robinson, to approve the minutes as presented. Motion carried unanimously.

V. Applications

A. Old Applications

1. State of MI - Midland

Mr. Bradshaw stated that the application is for a four site simulcast system, utilizing two existing and two new sites. Issues with the ERP have been corrected and a LOC from Clinton County regarding 853.285 was requested and has been received. The supporting documentation refers to a "waiver", which is not needed, and the State will correct. The application originally did not identify give back frequencies. The State provided a list of give backs, identifying the channels on existing KQA972 to be relinquished. All deficiencies having been corrected, Mr. Bradshaw recommended approval. **Motion** by Williams, supported by Mlujeak, to approve. Motion carried unanimously, with Henning abstaining.

2. No other old applications

B. New Applications

1. Other

VI. Subcommittee Reports

A. Interoperable Communication Subcommittee

Mr. Bradshaw advised the committee of a June 11 proposed exercise of the border project "mutual link" IP system to test VPN and dual band radios on 800 MHz and VHS.

B. Engineering/Technical Subcommittee

No report.

C. Plan Revision Standing Committee

Mr. Bradshaw and Mr. Beckman stated that the adjacent channel language is too restrictive. Mr. Bradshaw will ask the FCC if it can be corrected as a typographical error or as a compliance issue. Mr. Williams and Mr. Beckman will review the language and make a recommendation, but will not change contours, to protect wide band systems.

VII. Old Business

A. Compilation of Minutes

Ms. Coates continues to work on scanning older, non-electronic minutes for the historical record. Ms. Vosburg is researching the electronic minutes for a list of searchable key words.

B. Policy Book

C. Web Site

Mr. Maier has added an icon to the short cut.

D. By-Laws Revision

Motion by Nelson, supported by Berry, to add the Department of Corrections to the membership list in the by-laws. Motion carried unanimously

E. New Member Packet

Motion by Williams, supported by Robinson, to formally adopt the New Member Packet > Motion carried unanimously.

E. Other

No Other Old Business

VIII. New Business

A. Chairman Position

Mr. Bradshaw is retiring from Macomb and accepting apposition at the State, but will remain an APCO Advisor and appointee to the committee. The Committee concurred that the approval

process is standardized and transparent, and found no conflict of interest in Mr. Bradshaw remaining chair.

B. Correction of STAs

Mr. Bradshaw stated that certain STA from 2011 and 2012 contained errors, which he has now corrected. Wexford County contained an error in the ASR, and Northville failed to remove old frequencies.

C. Other – no other new business

VIII. Next Meeting Date.

The next meeting will be July 17, 2014 at 10 AM. at Macomb County.

IX. Adjournment

Motion by Maier, supported by Nelson, to adjourn. Motion carried unanimously. Meeting was adjourned by Chairperson Bradshaw at 11:25 AM.